

Glades County School District Parent Involvement Plan

Local Education Agency (LEA) Title I Parent Involvement Plan

2009-2010

PART I. General Expectations

The **Glades County School District** agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parent involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate this district wide parent involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A, parent involvement requirements to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the Florida Department of Education.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parent involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- The school district will be governed by the following statutory definition of parent involvement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:

Parent involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

(A) that parents play an integral role in assisting their child's learning;

(B) that parents are encouraged to be actively involved in their child's education at school;

(C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

- The school district will inform parents and parent organizations of the purpose and existence of the Parent Information and Resource Center(s) (PIRC) in the state. Florida has two PIRCs. For more information regarding the PIRC of Family Network on Disabilities of Florida (FND) please visit their Web site at: <http://www.fndfl.org/projects/pirc/index.asp>. For more information regarding the PIRC at University of South Florida (USF), please visit their Web site at: <http://www.floridapirc.usf.edu>. A sample letter to inform parents of PIRCs as required by NCLB, Section 1118, may be found at: http://www.floridapirc.usf.edu/pdfs/NCLB_PIRC_Parent_Notify.pdf.

PART II. Description of How the LEA Will Implement Required District Parent Involvement Policy Components

1. The **Glades County School District** will take the following actions to involve parents in the joint development of its district wide parent involvement policy under section 1112 of the ESEA:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
District PIP PAC will be formulated a) District PIP PAC will convene	Supervisor NCLB/Federal Programs	Biannually	General letter of invitation to parents in Title I schools Announcement in local newspaper Annual meeting announced via newspaper announcement

2. The **Glades County School District will** take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
Organization of school SAC	Principal of school with collaboration from Supervisor NCLB/Federal Programs	Annually	General letter of invitation to parents in Title I schools
Review of SIP and other federal programs	SAC Principal of school with collaboration from Supervisor NCLB/Federal Programs	Biannually	Review of school programs including but not limited to SIP and other programs will be biannual Review includes but is not limited to: data analysis, program evaluation and implementation.
Distribution of school PIP and other mandated programs	Principal of school with collaboration from Supervisor NCLB/Federal Programs	Annually	School PIP to be distributed in the parent packet on the first day of school, posted in main office and on line (as will other mandated federal policies).

3. The **Glades County School District** will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
Regularly scheduled meetings with Principal	Supervisor NCLB/Federal Programs	Monthly or more frequently as needed	Pre-select dates/times for entire year with principal
Attendance @ PIP review/analysis meetings	Principal Supervisor NCLB/Federal Programs	Biannually	Notice to SAC and other interested stakeholders of annual PIP review/analysis
Earmark funds for parental involvement	Director of Curriculum/Instruction	Annually	Principal will supply PO request for PIP funds to be used as appropriate based on internal review Director of C/I will approve/disapprove funds Materials/supplies ordered Principal and Supervisor NCLB have follow up analysis
Regularly scheduled meetings with Principal and/or Assistant Principal for TA/support on parent involvement programs	Director C/I Supervisor NCLB/Federal Programs	Minimum monthly and more as needed	Request meetings with appropriate personnel for review
Attendance at parent involvement conferences, workshops and any other financially feasible meetings	Supervisor NCLB/Federal Programs Principal	As become available	Attend workshops as available Implement viable activities throughout the year
Titled Programs Annual Meeting (Title I Night)	Supervisor NCLB/Federal Programs Director C/I Principal	Annually	PowerPoint presentation on all federal programs Distribution/collection of survey, "Effectiveness of Titled Programs Night."

4. The **Glades County School District** will coordinate and integrate parent involvement strategies in Title I, Part A, with parent involvement strategies under the following other programs: [Insert programs, such as: Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs], by:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
Family Reading Night, including but not limited to FBBR	Reading coach	Annually	Reading coach will design an annual Family Reading Night.
Invitation to serve on PIP PAC	Supervisor NCLB/Federal Programs	Annually	Letter to RCMA staff to participate
Open House and/or Parent Conferences	Principal	Open House is Annually Parent conferences three times/year	Each teacher provides expectations of student achievement; what students need to know and how to be able to learn what they need to know; benchmark assessment calendars will be provided to parents, along with tips on how the parents may help their child at home.

5. The **Glades County School District** will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to increase participation by parents in parent involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent involvement policy and activities to design strategies for more effective parent involvement, and to revise, if necessary (and with the involvement of parents) its parent involvement policies. Districts may wish to utilize the LEA Title I Parent Involvement Policy Evaluation Toolkit to assist with this evaluation. The Toolkit may be downloaded at <http://www.nclbeval.org>. Please note that districts must involve parents in the review and revision if necessary of this Toolkit before it is implemented.

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
Titled Programs Annual Meeting (Title I Night)	Supervisor NCLB/Federal Programs Director C/I Principal	Annually	PowerPoint presentation on all federal programs Distribution/collection of survey,
Implementation and Evaluation of Title I-C (and Title III although we no longer receive funds) and Title IV	Supervisor NCLB/Federal Programs Migrant/ELL PAC	Biannually	Biannual PAC meeting to introduce federal program(s) and implementation second meeting for

			evaluation, review, revision for upcoming year. Complete survey
SAC of each school	Principal	Biannually	Biannual meeting for implementation and review Second meeting for evaluation and revision

6. The **Glades County School District** will build the schools' and parents' capacity for strong parent involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. The school district will, with the assistance of its Title I, Part A, schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --

- The state's academic content standards
 - Presented by individual Title I schools @ "Get Acquainted Night:" and Parent/Teacher Conferences
 - Title I Annual Parent Night

- The state and local academic assessments including alternate assessments
 - Presented by individual Title I schools @ "Get Acquainted Night:" and Parent/Teacher Conferences
 - Title I Annual Parent Night
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- The requirements of Title I, Part A
 - Title I Annual Parent Night

- How to monitor their child's progress
 - Presented by individual Title I schools @ "Get Acquainted Night:" and Parent/Teacher Conferences
 - Migrant advocate/Recruiter works with migrant families regularly reviewing interim reports and report cards
 - Will make classroom visits and keep parents updated with in home visits and/or direct telephone calls

- How to work with educators
 - Presented by individual Title I schools @ "Get Acquainted Night:" and Parent/Teacher Conferences

B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parent involvement, by:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
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Family Reading Night, including but not limited to FBBR	Reading coach	Annually	Reading coach will design an annual family Reading Night.
Titled Programs Annual Meeting (Title I Night)	Supervisor NCLB/Federal Programs Director C/I Principal	Annually	PowerPoint presentation on all federal programs Distribution/collection of survey

C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
Monthly faculty meetings	Principal	Monthly	Review/analysis of best practices
Professional Development as determined by Needs Assessment	Director C/I	Throughout the year	To include but not limited to workshops, classes and other sources for developing parent involvement.

D. The school district will, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
Distribution of State PIRC information	Supervisor NCLB/Federal Programs	Annually	Distribute in parent packet the first day of school

E. The school district will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
Translation of all required parent information, forms, announcements, etc.	Supervisor NCLB/Federal Programs Spanish translator	As needed	Provide the translator with information to be translated Translation completed within 48 hours Translation

			distributed to parents via backpack or other means as needed
Telephone Alerts (ConnectEd)	Supervisor NCLB/Federal Programs Principal	As needed	English/Spanish telephone contact made on as needed basis May use for announcements of school activities and programs

PART III. Discretionary District Parent Involvement Policy Components

NOTE: The district parent involvement policy **may** include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents’ capacity for involvement in the school and school system to support their children’s academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training
- Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training
- Paying reasonable and necessary expenses associated with parent involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions
- Training parents to enhance the involvement of other parents
- In order to maximize parent involvement and participation in their children’s education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school
- Adopting and implementing model approaches to improving parent involvement
- Establishing a district wide parent advisory council to provide advice on all matters related to parent involvement in Title I, Part A programs
- Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent involvement activities
- Providing other reasonable support for parent involvement activities under section 1118 as parents may request

PART IV. Adoption

This District Parent Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by **Public Comment Meeting (insert date)**

***hold a PIP DAC meeting**.

***NA- In GCSD, a plan does not have to be adopted by the BOE, only policy.**

This policy was adopted by the **Glades County School District Board of Education** on / / and will be in effect for the period of **06/30/2010**. The school district will distribute this policy to all parents of participating Title I, Part A children on or before **11/15/09**

(Signature of Title I Authorized Representative)

(Date)